



Home Guard and Civil Defence Organisation  
Government of Goa,  
Police Headquarters, Panaji – Goa. 403 001.  
Phone No. + 91 (0832) 2220019 Fax No.+ 91 (0832) 2425534  
Email:- commandanthgcd@goapolice.gov.in

No. HG &CD/HG-ENROL-417/ 1979 /2021

Dated:- 21/02/2021

## ADVERTISEMENT

Applications in prescribed form are invited from eligible candidates for enrolling 296 (Two hundred Ninety Six) Home Guard Volunteers in the Home Guard and Civil Defence Organization initially for a period of three (03) years only. The candidates WHO HAVE ALREADY SERVED AS HOME GUARD VOLUNTEERS EARLIER NEED NOT APPLY AGAIN. The enrolled Home Guard Volunteers will be paid duty allowance of Rs.704/- per day.

2. The following is the eligibility criteria: -

1.	Age	-	Not less than 20 years and not more than 50 years as on the last date of receipt of applications forms i.e. 31.03.2021.
2.	Minimum Educational Qualification	-	VIII <sup>th</sup> Standard Passed.
3.	Minimum Height	-	Male - 5' 5" Female - 4' 11"
4.	Physical Efficiency Test	-	<u>For Male candidates</u> 1 km. Run to be completed in 5 minutes 30 seconds. <u>For Female candidates</u> 800 mtrs. run to be completed in 5 minutes 30 seconds.

3. The candidates possessing the above mentioned qualifications as on 31.03.2021 and possessing 15 years Residence Certificate (valid) issued by the Competent Authority may submit their Applications to the Commandant General Home Guards & Director, Civil Defence, Panaji-Goa in the prescribed Application Form. The prescribed Application Forms are available at the Enrolment Cell in the Office of the Home Guards & Civil Defence, Police Head Quarters, Panaji, which can be collected between 10.00 hrs. to 17.30 hrs. on all working days on payment of Rs.20/- per Form.

The Application Forms completed in all respects should reach the Office of the Commandant General Home Guards & Director, Civil Defence, Panaji-Goa on or before 31.03.2021. Incomplete Application Forms, Application Forms received after 31.03.2021 and Applications not in prescribed Form will be summarily rejected and no intimation will be sent to the applicants in this regard. The candidates should minutely go through all the provisions in the advertisement to ensure that he/she is eligible for enrolment as Home Guard Volunteer in terms of requirement of age, educational qualification etc. and only eligible candidates may apply in the prescribed Application Form.

4. No certificates/documents are required to be attached with Application Form by the candidate. During the selection process, verification of original certificates/documents will be done. The candidates will have to produce requisite original certificates/documents such as Birth Certificate, Educational Qualification Certificates from recognized Institute, 15 years Residence Certificate (valid), other qualification, driving license, sports certificate, NCC certificate, ex-serviceman certificate etc. before the Enrolment Boards. The original certificates/documents will be checked and only eligible candidates will be permitted to the next stage of recruitment process i.e. Physical Measurement and if qualified in Physical Measurements then Physical Efficiency Test will be conducted for that candidate.

5. Application Forms received by the Post or Courier will not be accepted. The applicant has to personally submit the Application Form. Acknowledgement of the receipt will be issued to the applicant on the spot while accepting the Application Form. Separate Call Letter to appear for the Selection Test will be sent to the applicants later on.

6. The enrolment of the candidates will be done who qualify in documents verification, physical measurement and physical efficiency test on the basis of the comparative merit of the candidates by awarding marks out of total 100 marks as given below:-

#### DISTRIBUTION OF MARKS

Sr. No.	Particulars	Male	Female	Marks	
				Distribution of marks	Maximum marks
1.	i) Physical Test (Qualifying Run)	1 Km (in 5 min. 30 sec.)	800 mts. (in 5 min. 30 sec.)	-	-
	ii) Height	5'6"	5'	½	05
		5'7"	5'1"	01	
		5'8"	5'2"	02	
		5'9"	5'3'	03	
		5'10"	5'4"	04	
5'11" & above	5'5" & above	05			
2.	Written Test			35	35
3.	Oral Test			15	15
4.	<u>Educational Qualification</u>				10
	i) IX <sup>th</sup>			01	
	ii) S.S.C.			03	
	iii) H.S.C.			05	
	iv) Graduate			10	

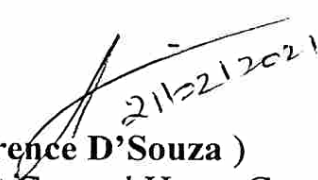
5.	<b>Diploma in Trade</b> : Carpentry, Electrician, Motor Mechanic, Welding, Blacksmith, Auto Electrician etc: from recognized Institute.	05	05
6.	<b>Computer training</b> : (minimum 6 months from recognized Institute)	05	05
7.	<b>Driving License</b> i) Light Motor Vehicle ii) Heavy Motor Vehicle	03 05	05
8.	<b>Sports</b> i) School/College Level ii) State Level iii) National Level	02 03 05	05
9.	<b>Certificates</b> i) NCC Certificates 'A' ii) NCC Certificates 'B' iii) NCC Certificates 'C'	02 03 05	05
10.	<b>Ex- Servicemen</b>	10	10
		<b>Total</b>	<b>100</b>

7. The written examination of 35 marks will be held in the following subjects:

- (i) General Knowledge - 15 marks
- (ii) General English - 10 marks
- (iii) Mathematics - 10 marks

The minimum passing marks in the written examination will be 40% i.e. 14 marks. In case candidate scores less than 40% marks, he/she will be declared as "Failed" in the Written Examination. Only successful candidates in the written examination, will be called for oral interview.

8. The candidates enrolled as a member of Home Guard Volunteer shall undergo 45 days basic training in drill, fire fighting, first aid, rescue, etc.,- at Police Training School, Valpoi for which training allowances will be paid as per prescribed rates. The candidate enrolled as Home Guard volunteer will have to perform duty in any part of the State of Goa.

  
 ( Lawrence D'Souza )  
 Dy. Commandant General Home Guards &  
 Dy. Director, Civil Defence,  
 Panaji-Goa.