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**OFFICE OF THE DEVELOPMENT COMMISSIONER
SEEPZ SPECIAL ECONOMIC ZONE
GOVT. OF INDIA MINISTRY OF COMMERCE & INDUSTRY
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F.No. SEEPZ-SEZ/ADMIN/FPSG/88/2016-17/Vol-II/09594 15.06.2021

VACANCY CIRCULAR

Sub: Filling up Thirteen (13) vacancies [Six (06) for Un reserved, Three (03) OBC, Two (02) SC, One (01) ST and One (01) EWS category] in the Grade of Security Guard (General Central Service Group 'C' Non-Gazetted Non-Ministerial) in the Pay Band-1, Level-1 (pre revised BP-1, Rs. 5200-20,200 + G.P - 1800 of 6th CPC) in the Office of the Development Commissioner on Direct Recruitment basis - reg.

Application (in the given proforma) are invited from the eligible candidates to fill up Thirteen vacancies [Six (06) for Un reserved, Three (03) OBC, Two (02) SC, One (01) ST and One (01) EWS category] of Security Guard (General Central Service Group 'C' Non-Gazetted Non-Ministerial) in the Pay Band-1, Level-1 (pre revised BP-1, Rs. 5200-20,200 + G.P - 1800 of 6th CPC) in the office of Development Commissioner on Direct recruitment basis within 60 days from the date of publication of the vacancy circular in the Employment News and National Career Service (NCS) Portal.

2. Eligibility Conditions:

(a) Essential:

VIII Standard pass or equivalent examination of a recognized institution.

(b) Ex-servicemen who have served as Sepoy or equivalent grades and have passed V Standard examination of a recognized institution.

Minimum Physical standards:

(i) Men: (a) Height: 165 cms. (b) Chest: Min 78.75 cms Expanded 83.75 cms (c) Weight: 50 kgs. (d) Eye sight: Normal with or without wearing glasses.

- (ii) **Women:** (a) Height: Not less than 153 cms. (b) Chest: Not applicable
(c) Weight: Proportionate to height (d) Eye sight: Normal with or without wearing glasses.

Note: Candidates should not have knock-knee or flat foot.

Desirable: Experience in fire fighting operations.

3. Age limit:

Between 18 and 25 years (upto 28 years in respect of OBC category and upto 30 years in respect of Scheduled Caste/Scheduled Tribe candidates. Relaxation for Govt. Servants and Ex-serviceman will be in accordance with the instructions/orders issued by the Central Govt.

Note: The crucial date of determining the age limit in each case shall be from the date of publication of the vacancy circular in the Employment News.

4. Period of Probation:

The candidates will be on probation for a period of Two (02) years.

Note: Incomplete applications and applications without photocopies of certificate and applications received after the last date shall not be considered. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for consideration for recruitment.

(Anurag Agarwal)

**Dy. Development Commissioner
SEEPZ-SEZ**

**PROFORMA FOR APPLICATION
APPLICATION FOR THE POST OF SECURITY GUARD**

To,
Office of The Development Commissioner
SEEPZ Special Economic Zone
GOVT. OF India Ministry of Commerce & Industry
Andheri (E), Mumbai – 4000 96.

Paste recent passport size photo duly attested by a Gazetted Officer

- (a) Name (in BLOCK CAPITAL LETTERS): _____
- (b) Date of Birth (In words & Figures): _____
- (c) Age as on 01.01.2021 _____ Years _____ Months _____ Days

- (d) Father's/Husband's Name : _____
- (e) Sex: _____
- (f) Marital Status : _____
- (g) Telephone No. : _____
- (h) E-mail ID : _____
- (i) Pan No/Aadhar No.: _____
- (j) Whether belonging to SC/ST/OBC/EWS/Ex-Serviceman (ESM)
(Please enclose necessary certificate): _____
- (k) Permanent Address : _____
- (l) Educational Qualification : _____

Qualific ation	Details	Board/Univ ersity	Full time/Part Time	Year of Passing	Subject/Specializa tion	Marks (Rank if any)

(m) Details of Experience, if any: _____

Sl. No.	Name of Organisation	Post held	Period of Employment	Whether Permanent/ Officiating/ Temporary/Casual Labourer	Reasons for Leaving

(n) Are you an Ex-serviceman : Yes / No

(o) Whether registered with Employment Exchange or not? : if yes

(p) Name of Employment Exchange through which registered:

- (i) Registration No.:
- (ii) Date of Registration
- (iii) Date upto which the registration is valid:
- (iv) List of attested copies of Certificate enclosed:

Certified that the above information/particulars furnished are true to the best of my knowledge and belief. In case any information is found to be false/doubtful before or after selection, my candidature may be cancelled.

Date:

Signature of Candidate

Place: