



GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
WESTERN RAILWAY



Railway Recruitment Cell

Parcel Depot, Alibhai Premji Road, Grant Road (East), Mumbai – 400 007.

Website: <http://www.rrc-wr.com>

Employment Notification No. RRC/WR/02/2021(Sports Quota) DATED 28/07/2021



Opening Date and Time	04/08/2021 @ 10.00 hrs.
Closing Date and Time	03/09/2021 @ 22.00 hrs.

Important :

- Please read all the instructions in this notification carefully and ensure that you are eligible to apply before filling the application form Online. Detailed instructions for filling up ONLINE applications are available on the RRC - WR website-<https://www.rrc-wr.com>
- Candidates are advised to visit the website frequently for regular updates. Candidates are advised in their own interest to submit Online Application much before the closing date to avoid possibility of any failure to submit application due to heavy load/jam on website.
- In case the candidates does not have a VALID personal e-mail ID he/she should create his / her e-mail ID before applying online application and must maintain that e-mail ID till the end of the recruitment process.

1. Applications are invited ONLINE from eligible sportspersons for filling up of **21 (Twenty-One)** Group C Posts in the following discipline against Sports Quota through Open Advertisement for the year 2021-2022 over Western Railway. **There is no reservation for SC, ST and OBC.**

(i) **05 Posts in Level 4/5, Pay Matrix Rs.25500-81100 / 29200- 92300 [as per VII th CPC, GP Rs. 2400/2800 (VI PC)]**

<u>Discipline</u>	<u>Event/ Proficiency/ Weight Category</u>	<u>Posts</u>
Athletics (W)	100M/200M/5000M/10000M/Hammer Throw/Shot Put/Triple Jump	01
Handball (M)	Goalkeeper/All Rounder/ Left Hand Attacker	01
Hockey (W)	Goal Keeper/Attacker/Defender	02
Basketball (W)	All Rounder/Attacker/Defender	01
TOTAL		05

(ii) 16 Posts in Level 2/3, Pay Matrix Rs.19900-63200 /21700-69100 [as per VII th CPC, GP Rs.1900/2000 (VI PC)]

Discipline	Event/position /Weight Category/Proficiency	Posts
Athletics (M)	800M/1500M/3000M Steeple Chase/5000M/10000M/Long Jump/ Triple Jump/Pole Vault	03
Athletics (W)	100M/200M/5000M/10000M/Hammer Throw/Shot Put/Triple Jump	03
Cricket (W)	Medium Pace Bowler/Opening Batswoman/ Wicketkeeper	01
Hockey (W)	Goal Keeper/Attacker/Defender	01
Basketball (M)	All Rounder/Attacker/Defender	01
Basketball (W)	All Rounder/Attacker/Defender	01
Diving (Men)	High Board/1M Spring Board/3M Spring Board	01
Wrestling (M) (Free Style)	57 Kg/61 Kg/92 Kg/125 Kg	01
Handball (M)	Goalkeeper/All Rounder/ Left Hand Attacker	02
Waterpolo (M)	Attacker	01
Table Tennis (W)	Singles /Doubles	01
TOTAL		16

2. (A) Eligibility Conditions:

- i) **Educational Qualification:** Candidates should possess the following requisite Educational Qualification as on **03/09/2021-**

Sr. No.	Posts in Pay Matrix	Minimum Prescribed Educational Qualification
a	Level 4 – Rs. 25500-81100 / Level 5 – Rs. 29200-92300	Graduate in any discipline from a recognized University.
b	Level 2 – Rs. 19900-63200 / Level 3 – Rs. 21700-69100	Passed 12 th (+2 stage) or its equivalent examination. Educational Qualification must be from a Recognized Institution.

NOTE :

- Candidates possessing higher educational qualification should also upload their graduation/Post Graduation certificates
- Persons if appointed to the category of Clerk-cum-Typist should acquire Typing proficiency of 30 w.p.m. in English or 25 w.p.m. in Hindi within a period of four years from the date of appointment; else his/ her appointment will be treated as provisional till such time that he/she passes the Typing Test.

(ii) Sports Achievements :

- Only those sportspersons who have acquired the following sports achievement eligibility norms in the championship **from 01/04/2019 to 28/07/2021** and are active, will be eligible to apply for appointment against above posts under Sports Quota.
- For validity of sports achievement, concluding day of the championship/event shall be taken into account.
- The specific position played in the particular discipline, if applicable should be mentioned in the ONLINE Application without fail.

Sr. No	Post in Pay matrix (VII th PC)	Minimum Sports Norms required
1	Level 4- Rs.25500-81100 or Level 5 -Rs29200- 92300	(A) Represented the Country in Olympic Games (Senior Category) OR (B) At least 3 rd Position in the World Cup (Junior/ Youth/Senior Category)/ World Championships (Junior/Senior Category)/ Asian Games (Senior Category) / Commonwealth Games (Senior Category)/Youth Olympics/Champions Trophy (Hockey)
2	Level 2 - Rs.19900-63200 or Level 3 -Rs 21700-69100	(A) Represented the Country in the World Cup (Junior/ Youth/Senior Category)/ World Championships (Junior/Senior Category)/ Asian Games (Senior Category) / Commonwealth Games (Senior Category)/Youth Olympics/Champions Trophy (Hockey) OR (B) At least 3 rd position in the Commonwealth Championship (Junior/Senior Category / Asian Championship/Asia Cup (Junior/Senior Category)/South Asian Federation Games (Senior Category)/ USIC (World Railways) Championship (Senior Category) /World University Games OR (C) At least 3 rd Position in Senior/Youth/Junior National Championships OR (D) At least 3 rd position in National Games organized under aegis of Indian Olympic Association OR (E) At least 3 rd position in All India Inter University Championship organized under the aegis of Association of Indian Universities OR (F) 1st position in Federation Cup Championships (Senior category).

Additional acceptable sports achievement eligibility norms for certain disciplines.

Athletics (Women) : For recruitment in Athletics, Gold medal Winners in Open National Championships (Senior), Inter State Athletics Championships (Senior) and Asian Championships (Senior) , may also be considered against the posts having Grade Rs. 2800/2400.

Athletics (Men & Women) : For recruitment in Athletics, medal winning performance in National Inter State Senior Athletics Championship , may also be considered against the posts having Grade Rs. 1900 in Pay Band Rs. 5200-20200.

Hockey (Women) : For recruitment against the posts having Grade Pay Rs. 1900 or Rs. 2,000 in Pay Band Rs. 5,200-20,200; at least second position in the International Tournaments of four or more nations, may also be considered.

Cricket (Women) : At International level, representation of Main Indian Seniors team in a Test Match or in a Limited Overs One Day International Match or in a Twenty-20 Overs match; shall also be considered for recruitment against the posts having Grade Pay Rs. 1900/- Or Rs. 2000/- in Pay Band Rs. 5200-20200.

At National level, following sports achievements in 4 Days/ One Day Limited Overs/ Twenty-20 Overs Women Cricket Championships organized under the aegis of BCCI may also be considered for recruitment against the posts having GP Rs. 1900 in PB Rs. 5200-20200.

Sr. No.	Details of Championships	Category	Minimum Sports Achievement for Recruitment in Grade Pay
			Rs.1900/2000
(i)	All India Inter State Elite & Plate Group Championships	Senior/ Youth (U-23)/ Junior (U-19)	Semi-finalists of Elite Group Championship
(ii)	All India Inter State Championships	Senior/ Junior (U-19)	Semi Finalists of All India Knock-Out stage
(iii)	All India Inter Zonal Championships	Senior/ Junior (U-19)	Finalist

In Wrestling:

- 1) Recruitment of Wrestlers shall be as per new Weight Category.
- 2) However, the Wrestler who are eligible to be recruited in terms of criteria mentioned in sports achievement eligibility norms shall be continued to be treated as eligible for recruitment and trials.
- 3) The trial will be conducted against the weight category closest to the new category, subject to the condition that on the day of trial, the wrestler's actual body weight does not exceed the weight category for which recruitment is notified.
- 4) The eligibility for recruitment and trials for considering the cases of Wrestlers having recognized sports achievements are as under:-

Free Style	
New Weight Category (Kg.)	Equivalent Old Category (Kg.) for Recruitment & Trial
57 Kg	57 Kg
61 Kg	61 Kg
92 Kg	86 Kg & 97 Kg
125 Kg	125 Kg

In Table Tennis: Sportspersons may also be considered for recruitment on the basis of their current Annual All India Rankings; in different Grade and Pay Bands , as per following criteria:-

Name of Pay Band/Scale	Grade Pay	Pay Band	Minimum Sports Norms for Recruitment			
	In Rupees		Age Category	Event	Current Ranking	Annual All India
PB-1	2000 OR 1900	5,200 -20,200	Seniors	Singles	Upto 20 th Position	
				Doubles	Upto 4 th Position	
			Youth	Singles	Upto 6 th Position	
			Juniors	Singles	Upto 6 th Position	

Only the Current Annual All India Ranking shall be considered for this purpose. For this purpose, the highest ranking may be considered valid for one year for the purpose of recruitment.

2 (B) List of Junior National Championships recognized for recruitment against this Advertisement

Sr. No.	Discipline	Category	Details of Recognized Junior National Championship	
			Age Group	Name of Championship
1	Athletics	Men & Women	Under-20	Junior National Athletics Championship
2	Waterpolo	Men	Under-18	Junior National Aquatics Championship
3	Wrestling (F/S)	Men	Under-20	Junior National Wrestling Championship
4	Hockey	Women	Under-19	Junior National Hockey Championship
5	Basketball	Men & Women	Under-18	Junior National Basketball Championship
6	Diving	Men	Under-18 (Group-I)	Sub- Junior National Aquatics Championship
7	Handball	Men	Under-19	Junior National Handball Championship
8	Cricket	Women	Under-19	Inter State All India Knock Out /Inter State Zonal Tournament (One Day Limited Overs Championships)
			Under-19	All India Inter Zonal Tournament (One Day Limited Overs Championship)
9	Table Tennis	Women	Under-17	Junior & Youth National Table Tennis Championship

NOTE

- (i) All Championship should be conducted under the aegis of recognized International/National Sports Federations and also recognized by the Railway Sports Promotion Board.
- (ii) If no valid applications are received for recruitment of 05 posts in Level 5 / Level 4 (GP Rs. 2800/2400) , these five posts will be downgraded to Level 3 / Level 2 (GP Rs. 2000/1900) and utilized for recruitment of suitable candidates found in the discipline of advertised events for this Level / Grade Pay .
- (iii.) Sports Achievement eligibility norms for posts carrying higher grade pay will also be eligible for post carrying lower grade pay. Separate applications for each category should be made along with requisite fees and upload relevant documents for each discipline separately. An undertaking will be obtained from such sportspersons that he/she will not claim for higher Grade Pay after joining the Railways.

3. A candidate for appointment to Railway Services must be:

- (a) a citizen of India or
- (b) a subject of Nepal or
- (c) a subject of Bhutan or
- (d) a Tibetan refugee who came over to India before 1st January 1962, with the intention of permanently settling in India or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, the East African Countries of Kenya, Uganda and the United Republic of Tanzania or from Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a **certificate of eligibility** has been issued by the Government of India.
- (f) a candidate in whose case a certificate of eligibility is necessary can be admitted to the examination but, if selected, the offer of appointment will be given only after the submission of necessary Eligibility certificate issued to him/her by the Government of India.

4. Age Limit

- 4.1 Minimum **18** years and maximum **25 years as on 01/01/2022** i.e must have been born not earlier than **02/01/1997** and not later than **01/01/2004**.
- 4.2 No age Relaxation (upper or lower) shall be permissible.

NOTE: The candidates should note that only the following certificates uploaded will be accepted as documentary proof of Date of Birth.

- 10th Std / Matriculation / Secondary Examination Certificate or an equivalent certificate/Marksheet indicating Date of Birth. Or
- School Leaving Certificate indicating Date of Birth.

5. Examination Fees:

(i)	For all Candidates except mentioned in Sub Para (ii) below:	Rs.500/- (Rupees Five Hundred Only) with a provision for refunding Rs. 400/- to those who are found eligible as per notification and actually appear in the Trial after deducting bank charges.
(ii)	For Candidates belonging to SC / ST / Ex-Servicemen/Women, Minorities* and Economic Backward Class**.	Rs.250/- (Rupees Two Hundred Fifty Only) with a provision for refunding the same to those who are found eligible as per notification and actually appear in the Trial after deducting bank charges.

5.1 Fee Exemptions :

- a. *Minorities mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis) & Jains.

For claiming exemption/refund from the examination fee, Minority candidates should **upload 'self-declaration'** as mentioned in **Annexure-'A'** at the time of filing up of online application. At the time of document verification, such candidates claiming exemption of examination fee will also be required to furnish 'Minority community declaration' affidavit on non-judicial stamp paper that he/she belongs to any of the above minority community. If the affidavit is not produced during Document Verification, their candidature will be rejected.

- b. **Economically Backward Classes (EBC) will mean the candidates whose Family Income is less than Rs. 50,000/- Per Annum.

The Income Certificate as per **Annexure-'B'/BPL Card/Izzat MST** issued by any of the Authorities mentioned above should be **uploaded** at the time of filing up of online application by the candidates belonging to EBC and the same should be produced in original at the time of Document Verification.

Authorities who are authorized to issue income certificate for the purpose of identifying Economically Backward Classes (EBC):-

- District Magistrate or any other Revenue Officer up to the level of Tehsildar.
- Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
- BPL card or any other certificate issued by the Central Government under a recognized poverty alleviation program or Izzat MST issued by Railways.
- Union Minister may also recommend for any persons from anywhere in the country.
- Sitting Members of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

- 5.2 After ensuring the correctness of the particulars in the application form, candidates are required to pay fees through the payment gateway on RRC-WR website which has been integrated with the online application. Online fee payment through Net Banking or debit / credit card will be available **upto 22.00 hrs. of 03/08/2021**. No change/edit will be allowed thereafter.

- 5.3 The payment can be made by using Debit card / Credit card/ Net Banking etc by providing information as per the instructions on the computer screen. Transaction charges levied by the Bank for online payment, if any, will be borne by the candidates.

- 5.4 On successful completion of the **transaction, e-receipt** with the date entered by the candidate will be generated which **should be saved/printed and retained by the candidate**. The same should be produced on demand at the time of Document Verification.
- 5.5 In case after completing the Registration process, the online transaction is not successfully completed, please make the online payment again. Duplication, in payment, if any will be refunded on verifying the same.
- 5.6 Candidates should provide the correct details of Bank Account in which they would like to receive the **refund** viz. beneficiary name, Bank name, Account number and IFSC Code while filling up the application form to facilitate refund of fees after deducting bank charges as per Para 5 (i) & (ii) above, **only to the eligible candidates who have appeared for the Trials**.
- 5.7 Fee in respect of candidates who are found ineligible shall not be refunded.

6. Recruitment Process

6.1 Online Application

Candidates should be in possession of Aadhaar Card at the time of registration. Candidates have to fill 12 digits Aadhaar Card number. The candidates not having Aadhaar number and have enrolled for Aadhaar but have not received Aadhaar Card can enter 28 digits Aadhaar Enrolment ID printed on the Aadhaar Enrolment slip.

This provision is applicable to the candidates of all states and Union Territories except the state of Jammu and Kashmir, Meghalaya and Assam. Applicants from these states can enter in the online application form, their voter ID number, valid passport number, driving license number or any other valid Government identity card at the time of online application.

Candidates have to produce original Aadhaar card or document mentioned above, at the time of Document Verification.

6.2 Community Certificate

The posts against Sports Quota are open to all categories. Candidates claiming to belong to SC, ST & OBC categories are required to produce community certificates in the prescribed Format for appointment in Central Government service (**Annexure- 'C', 'D & E' respectively**).

6.3 Document Verification:

- a. The eligible candidates will be called for **Document Verification before Trial**.
- b. Production of original documents of Date of birth, all Educational Qualification(Para 2A(i) and Sports achievements (Para 2A(ii)), Caste Certificate, relevant certificates for exemption in fees as above(Para 5.ii), if applicable, along with **one set of self-attested photo copies** of all certificates, 2 recent passport size Photographs (self-attested on reverse) e call letter and Valid photo ID (viz. Voter Card, Aadhaar Card, e-Aadhaar, Driving License, PAN Card, Passport, Identity Card issued by his/her Employer in case the candidate is a Government Employee, School/College/University Photo ID card etc) in ORIGINAL on the day of Document Verification is mandatory failing which he/she may be disqualified and will not be allowed to appear in the Trials.
- c. Certificates in languages other than English or Hindi should be accompanied by an attested translation in English/Hindi.
- d. **OBC candidates** who claim to be OBC and have uploaded their existing OBC caste certificate **in Central Government format** (as per **Annexure-'D'**) **issued by the Competent Authority** and also have uploaded the **Self-declaration form** regarding current status of **Non-Creamy-Layer** as per **Annexure-'E'** should invariably produce the **Latest OBC certificate with non-creamy layer certificate valid for the current year 2021-2022 in Central Government format** (as per **Annexure-'D'**) at the time of Document Verification.
- e. Candidates serving (including those undergoing induction training/probation) in any Central / State Government Department including Railways or Public Sector Undertakings may apply directly to the RRC-WR duly informing their Employer. Shortlisted candidates should produce NOC from the employer on the date of his / her DV failing which their candidature will be cancelled.

NOTE : Candidates should note that in case a communication is received from their employer by the RRC-WR withholding permission to the candidates applying for / appearing at the examination, their application / candidature will be liable to be rejected / cancelled.

- f. Candidates are advised to take a printout of their application and fees receipt which is required to be produced at the time of Document verification.
- g. No additional time will be given to the candidates not producing their original certificates on their date of Trial / Document Verification and the candidature of such candidates is liable to be cancelled.
- h. Any deviation found in the Original documents and uploaded documents during Document Verification will lead to cancellation of candidature and also debarment for future examinations conducted by Railways. In case the candidate has changed his/her name, then Gazette Notification or any other legal document as applicable should be submitted at the time of Document Verification. Such candidates should indicate their changed name in the ONLINE application. However, other details should match with the HSC / SSC or equivalent certificate. Date of such change should be prior to the date of submission of application.
- i. The short listed eligible candidates may be required to stay for more than 1 day at the examination and practical demonstration venue for the selection procedure for which they will have to make their own arrangements.

6.4 **Selection Procedure :**

- i. The recruitment will be based on trials & assessment of sports achievements, Educational Qualification. The candidates, who are found FIT in trials, only will be considered for next stage.
- ii. Trial : Trials of the candidates shall be conducted by Trial Committee to assess their sports performance and suitability for Railway team as well as Indian Railway's team. Trial Committee shall give the recommendations in terms of FIT or NOT FIT for consideration for next stage as per criteria given below :

a	For game skill, physical fitness & coach's observations during Trials	40 marks
b	FIT Candidate	25 marks or more
c	Not FIT candidate	Below 25 marks

- iii. After Trial, only FIT candidates shall be considered for next stage by Recruitment Committee. Recruitment Committee shall award 60 marks for sports achievements and educational qualification as per following criteria: -

a	For assessment of recognized Sports achievements as per norms	50 marks
b	Educational Qualification	10 marks

NOTE: For Educational qualification, 6 marks shall be given to the candidate fulfilling only the minimum educational qualification, to the post against which he/she is being considered for appointment. Candidates having higher education qualification shall be given higher marks.

- iv. Final Merit List Candidates shall be prepared on the basis of total marks awarded by Trial Committee and Recruitment Committee. Minimum qualifying marks are as under:

Sr. No.	Level	Minimum Qualifying Marks
i	Level 4 - Rs. 25500-81100 / Level 5 – Rs. 29200- 92300	70 marks
ii	Level 2 - Rs.19900-63200 / Level 3 – Rs. 21700-69100	65 marks

NOTE: The offer of appointment shall be given purely on the basis of merit. In case , more than one sportsperson secure the same marks, preference will be given to younger candidate to decide the merit.

- v. The shortlisted candidates would be selected for employment only if they are found FIT as per the standards of Western Railway Sports Association Team.
- vi. Candidates should read the details and instructions on the e-Call letter carefully and follow them scrupulously. Failure to comply with the instructions may lead to cancellation of their candidature.
- vii. The candidate recommended for appointment will have to pass requisite medical examination fitness test(s) conducted by the Railway Administration to ensure that the candidates are medically FIT to carry out the duties connected with the post. Only those candidates who are Medically FIT as prescribed for the post would be considered for appointment.
- viii. All field trials for recruitment of sports persons through Open Advertisement quota will be video graphed.
- ix. Candidates will have to bring their own playing kit for Trial wherever applicable.
- x. RRC-WR will not entertain any request for any change in Venue, date and session allotted to provisionally eligible candidate(s).
- xi. **Candidates are advised to visit the website of RRC-WR regularly for any change(s) and keep a track for updation of information / schedule of examination etc.**

e-CALL LETTER FOR TRIALS

- A. Eligibility status of the candidate shall be made available on RRC-WR website wherein the candidates are required to login to verify their eligibility and can also view the reasons for rejections. **However, candidates are once again instructed to visit website for regular updates and for details of Document Verification/Trials.** Non-receipt of email/SMS/will not be reason for claiming any benefit whatsoever. **Candidates are advised to keep their mobile number and e-mail active till the completion of recruitment process.**
 - B. The e-call letter to the eligible candidates will be available for downloading about TWO WEEKS before commencement of Trial on the RRC-WR website. No admit card will be sent to the candidate by post/SMS/email. However, in case of SC/ST candidates who have uploaded their proper community certificate for availing the benefit of free travel authority (Second Class Railway Pass), the e-call letter for Trial will contain the free travel authority and such candidates will be allowed to book ticket on submission of self-attested copy of e-call letter and SC/ST certificate. During the journey, these candidates should carry original SC/ST certificate and one original prescribed proof of identity for undertaking journey failing which they will be treated as travelling without ticket and charged accordingly.
 - C. Mere issue of e-call letter to the candidates will NOT imply that their candidature has been finally accepted by the RRC-WR.
- 6.5 **Candidates are also advised not to bring any valuable/costly items to the Trial Venue as safe-keeping of these items cannot be assured.** Administration will not be responsible for any loss in this regard.
- 6.6 Mobile phones, Pagers, Laptops, Calculators, Bluetooth devices or any other communication devices are not allowed inside the premises where the **Trial** is being conducted. Any infringement of these instructions shall entail disciplinary/judicial action including barring such candidates from appearing for future selections.
- 6.7 RRC-WR will publish the roll numbers of only the successful candidates at every stage.

7. **DOCUMENTS TO BE UPLOADED :**

Candidates are required to upload the following **LEGIBLE DOCUMENTS:-**

- 7.1 Scanned self-attested copy of Marksheet/Certificates of **ESSENTIAL MINIMUM PRESCRIBED EDUCATIONAL QUALIFICATION** as prescribed in para 2 A (i) of the Notification. **Also, higher educational qualifications for eg graduation or Post Graduation Certificate, if any.**
- 7.2 Scanned self-attested copy of certificates of **ESSENTIAL SPORTS ACHIEVEMENTS** as prescribed in para 2 A (ii) of the Notification.
- 7.3 Scanned self-attested copy of **Standard 10th / Matriculation/Secondary School Examination OR its equivalent Certificate OR mark sheet indicating date of birth or School Leaving Certificate indicating date of birth.**
- 7.4 Scanned self attested copy of **Caste Certificate** (as per **Annexure - 'C', 'D& 'E'**) issued by the Competent Authority for **those who claim to be SC / ST /OBC** candidates respectively.
- 7.5 Copies of Certificates for **claiming exemption in examination fee under Para 5(ii)** viz. Minority Declaration in case of **minority candidates, Income Certificate /BPL card/ Izzat MST issued by Railways in case of economically Backward Classes.**
- 7.6 Scanned Photograph, scanned Signature. Any certificate, photograph etc. sent separately after uploading of Application Form will not be entertained.

***Candidates should check and confirm the uploading of relevant Certificates before clicking the final Submit button while applying ONLINE**

****Candidates may also EDIT their application after final submission, if they desire.**

NOTE – i : SCANNED PHOTOGRAPH / SOFT COPY OF PHOTOGRAPH

Candidates are required to upload their **RECENT colour photograph** (size 3.5 cm x 3.5 cm, which should not be older than three months from the date of application in colour, JPG/JPEG format, 100 DPI, size of the file should be between 20 kb and 70 kb) with clear front view of the candidate without cap and sunglasses. Candidates may note that RRC-WR may, at any stage, reject the applications for uploading old/unclear photograph or for any significant variations between photograph uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep at least three additional copies of the same photograph ready with them for bringing at the time of Document Verification.

NOTE – ii : SCANNED SIGNATURE / SOFT COPY OF IMAGE OF SIGNATURE

Candidates are also required to upload their signature (size 3.5 cm x 2.5 cm, JPG / JPEG format, 100 DPI, size of the file should be between 20 kb and 30 kb). Scanned signature should be, either in English or Hindi, and in running hand and not in **BLOCK / CAPITAL** or disjointed letter.

8. **INVALID APPLICATIONS / REJECTIONS :**

Applications with the following shortcomings will be summarily rejected :-

- (i) Applications without scanned signature.
- (ii) Application without scanned photograph.
- (iii) Application with scanned photo but wearing Goggles or with cap or with wig or coloured glasses or disfigured / small size or unrecognizable.
- (iv) Not possessing the prescribed Academic and Sports Qualification as per para 2 A (i) & (ii) for the post on the date of submission of application
- (v) Relevant certificates as proof for claiming fee relaxation as per para 5, if any wherever claimed.
- (vi) Applications without uploading 10th / Matriculation/Secondary Examination Certificate or Equivalent Certificate / Marksheet or / School Leaving Certificate indicating Date of Birth as documentary proof of age.
- (vii) Applications without uploading the essential minimum educational qualification Certificate and essential Sports achievement Certificate as per Para 2 A (i) & (ii) of Notification.

- (viii) Applications of over-aged or under-aged candidates and also where date of birth certificates uploaded are illegible, date not filled in or wrongly filled.
- (ix) Incorrect / Incomplete applications in any form is liable to be rejected.
- (x) Multiple Applications with minor changes of information and / or facts or varied details for same Post and Discipline.
- (xi) Applications without examination fee of Rs. 500/- or Rs. 250/- wherever applicable or less fee.
- (xii) Not uploading of copies of certificates as mentioned in para 7.1 to 7.5.
- (xiii) Any other form of irregularities as observed and considered as invalid by RRC-WR.

9. **General Instruction**

- 9.1 The notification along with all Annexures will also be available on the RRC-WR website along with detailed instructions on 'How to apply'. On completion of Registration during submission of ONLINE application, a Registration ID will be issued to each applicant. Candidates are advised to preserve/note their Registration ID for further stages of recruitment process / correspondence with RRC-WR.
- 9.2 **Candidates need not send any application printouts or certificates or copies to RRC-WR** by post. The candidature of the candidates will be considered only on the strength of the information furnished in the ONLINE application, which is subject to verification at a later date. Any deviation, what so ever, found in the particulars filled in the online application with the documents uploaded or originals produced will result in disqualification of candidate at any stage of detection.
- 9.3 The onus is on the candidates to prove with valid documents that all the information submitted by them in the ONLINE application is accurate and true.
- 9.4 Emoluments on initial appointment will be minimum pay of the level of pay in which he/she is selected, plus other allowances as admissible at that time.
- 9.5 In the event of not receiving any applications from eligible candidates for recruitment in 05 posts in Level-4/5, Railway Administration reserve the right to downgrade these 05 posts in Level 2/3 and utilize for recruitment of suitable candidate found in the discipline of advertised events of this Level.
- 9.6 Selected Candidates will have to submit the Service Bond of five years at the time of appointment.
- 9.7 Sportsperson recruited against sports quota shall be on probation for a period of two years. If his/her performance in the field of sports during probation period is found unsatisfactory, the probation period will be extended maximum up to two years and he/she will have to improve his/her performance to get confirmed in appointment. Even after extended probation, if the performance is found unsatisfactory, her/his services are liable to be terminated.
- 9.8 The request for transfer of Sportsperson recruited against Sports Quota to any other Railway/Division shall not be considered before completion of five years.
- 9.9 Sportsperson recruited against Sports Quota shall be governed with all the rules and regulations stipulated for Railway Employees from time to time.
- 9.10 RRC-WR conducts verification of eligibility conditions with reference to original documents only after the candidates have shortlisted for Trial & for Document Verification. RRC-WR may reject the candidature of any applicant at any stage of recruitment process. In case, the candidate is found to be, not fulfilling the requisite criteria and if appointed, such a candidate shall be terminated from service.
- 9.11 Candidates attempting to apply with minor changes of information and/or facts to submit multiple applications for the same Post and Discipline against this will be summarily rejected and such candidates will be debarred from all future examinations of Railway recruitment Board (RRB) / Railway Recruitment Cell (RRC).
- 9.12 Candidates who have been debarred by any RRB / RRC either for life or for a specified period which is not completed should NOT apply for this notification. Their candidature will be rejected during any stage of recruitment as and when detected and if appointed, such a candidate shall be terminated from service.

- 9.13 **Signatures of the candidates on all documents should be identical, either in English or Hindi, and must be in running hand writing and not in block/capital or disjoint letters.** Any variation in the signatures or signature in different style or language at the time of Trial and Document Verification etc. may result in cancellation of candidature.
- 9.14 The Railway Administration also reserves the right to cancel the notified vacancies at its discretion and such decision will be final and binding on all. In the event of cancellation of notified vacancies, the examination fee paid by the candidates will not be refunded except for candidates who have attended the Trial/ Document Verification and candidates who belong to exempted categories. Refer Para 5.2 for fee exempted categories.
- 9.15 Selection by RRC-WR does not confer upon candidates any right of appointment in the Railways. The function of the RRC-WR is to recommend names of suitable candidates to the concerned authorities of the Head Quarter Office, Western Railway. The Offer of Appointment letter will be issued by the concerned Authority where the candidate is posted subject to availability of vacancies and satisfying all eligibility criteria including Medical Fitness, antecedents and character.
- 9.16 Selected candidates will be posted against any suitable post in Pay Matrix Level 4/5 or 2/3 as applicable, anywhere on Western Railway and will have to undergo prescribed training course as applicable for the post, as per existing instructions.
- 9.17 Selected male candidates who are finally appointed are liable for active service in Territorial Army.
- 9.18 Free Sleeper Class Railway Pass admissible to SC / ST candidates will be part of the e-call letter when they are called for various stages of selection viz. Trial / Document Verification (as applicable) as per the details of valid caste certificate furnished in ONLINE application. At the time of obtaining reservation and travelling, the Reservation Clerk and/or Ticket Checking Staff will ask for the original SC / ST community certificate for verification of genuineness of the candidate. Any attempt to misuse this travelling authority shall lead to rejection of candidature at any stage of the selection process including debarment for future examinations.
- 9.19 Candidate should be in readiness to appear for the **Trial / Document Verification** at short notice.
- 9.20 The selection of the candidate by the Railway Administration does not confer any prescriptive right on the candidate for the post.
- 9.21 If there is **any change in the residential address**, the candidate in his own interest should arrange with the Post Office concerned for redirection of the communication from old to new address.
- 9.22 The Railway Administration reserves rights to rectify inadvertent error or omission at any stage of recruitment and an erroneously appointed candidate shall be liable to be terminated from Railway Service. RRC-WR will not be responsible for any inadvertent errors.
- 9.23 RRC-WR reserves the rights to conduct additional Trial at any stage. RRC-WR also reserves the right to cancel part or whole of any recruitment process at any stage for any of the post notified in this Employment Notice.
- 9.24 In the event of any dispute about interpretation, the English version will be treated as final.
- 9.25 In the event of any mis-statement / discrepancy in the particulars / incomplete or invalid application or candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post being detected at any stage, his / her application / candidature will be cancelled or services will be terminated without any notice.
- 9.26 Misbehaviour or misconduct will lead to summarily rejection and cancellation of candidature and no correspondence will be entertained in this matter.
- 9.27 Ordinarily, a Railway servant shall be employed throughout his service on the Railway or Railway establishment to which he / she is posted on first appointment and shall have no claim as of right for transfer to another Railway or another establishment. In the exigencies of service, however, it shall be open to the Competent Authority to transfer the Railway servant to any other department or division/unit or Railway or Railway establishment including a project in or out of India.
- 9.28 Travel Expenses: SC / ST candidates alone will be issued with II nd - Class Free Pass for their journey from their nearest Railway Station to the venue of Trial. Others will have to make their own arrangements. No reimbursement of travel expenses will be made on any account. No TA / DA / Accommodation will be given for appearing in the selection procedure.

- 9.29 Canvassing in any form shall disqualify the candidature.
- 9.30 **The Railway Administration is not responsible for any delay in delivery /non-receipt of e-mail or SMS. Candidates should also check their spam e-mail folder.**
- 9.31 RAILWAY'S DECISION FINAL: The decision of the Railway Administration in all matters relating to eligibility, acceptance or rejection of the applications, issue of free rail passes, penalty for false information, allotment of posts / places to selected candidates and all other matters related with conduct of recruitment process will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection. Railway Administration reserves the right to fix any date and venue for Trial and Document Verification, etc. Change in venue or postponement of Trial and Document Verification, etc., for the candidate's convenience will not be entertained and can also be cancelled.

10. IMPERSONATION / SUPPRESSION OF FACTS –WARNING:

Any candidate found using unfair means of any kind in the Trial and Document Verification, sending someone else in his / her place to appear in the Trial, Document Verification and attempt to impersonate will be disqualified and debarred from appearing in all the Trial and Document Verification of all the RRBs / RRCs on Indian Railway for lifetime. He / she will also be debarred from getting any appointment in the Railways and if already appointed, will be removed from service. Such candidates are also liable for legal prosecution.

Candidates found submitting forged / fake certificates / documents of any kind for securing eligibility and/or obtaining privileges, including free travel for appearing in the Trial and Document Verification shall lead to rejection of their candidature for the particular recruitment for which he / she has applied. Further, he / she will also be debarred from all Trial and Document Verification conducted by all RRBs / RRCs on Indian Railway for a period of 2 years / for life as deemed fit and legal action will be initiated, if warranted.

Candidate shall not bring in or attempt to bring in any political or other influence to further his / her interest in respect of the recruitment. Candidature of such candidates are liable to be rejected.

NOTE : Candidates recruited against Sports Quota shall be terminated from service if the information and documents furnished / submitted by him/her for recruitment are "found incorrect / fake at any stage".

11. LEGAL MATTERS

Any legal matter arising out of this Employment Notice, shall fall within the legal jurisdiction of Central Administrative Tribunal, Mumbai only.

12. IMPORTANT ADVISORY

Candidates will be selected purely as per merit. Railway Recruitment Cell, Western Railway has not appointed any Agents or Coaching Centers for action on its behalf. Candidates are warned not to fall under the lure against any such claims being made by Persons/Agencies.

The ONLINE application process is a serious matter for recruitment in public service. The applicants are expected to take it in all seriousness. Any attempt by the applicants to manipulate the process by furnishing false information or mischief by uploading obscene/objectionable photograph or matter shall be dealt severely and they shall be liable for criminal action, besides other administrative action.

Beware of Touts and job racketeers trying to deceive you by false promises of securing job in Railways either through influence or by use of unfair or unethical means. Giving and Taking Bribe is an offence. Please beware of unscrupulous elements and do not fall in their trap.

Candidates are advised to consult only the official website of RRC– WR : <https://www.rrc-wr.com> and beware of FAKE websites put up by unscrupulous elements.

**Dy. CPO(G)
Railway Recruitment Cell,
Western Railway**

Enclosures : Annexure 'A', 'B', 'C', 'D' & 'E'

Declaration for Minority Community Candidates

It is declared that I, _____ belong to the _____ Religion which is Minority Community. Therefore, I seek exemption from the payment of Examination Fee. I hereby undertake to submit the “**Minority Community Declaration**’ affidavit on non-judicial stamp paper at the time of verification of the documents, in case I am found suitable.

Signature of the Candidate

Name : _____

Date : _____

Place : _____

ANNEXURE 'B'

**FORMAT OF INCOME CERTIFICATE FOR THE FINANCIAL YEAR 2020-2021 FOR
WAIVER OF EXAMINATION FEES FOR EXAMINATION FOR ECONOMICALLY
BACKWARD CLASSES (E.B.C.).**

1. Name of candidate :
2. Father's / Husband's name :
3. Age :
4. Residential Address :
5. Annual Family Income :
(in figures and in words)
6. Date of issue :

Signature of Issuing Authority

Name of Issuing Authority

Stamp of issuing authority

PROFORMA FOR CASTE CERTIFICATE FOR SC/ST APPLICANTS

(Format of certificate to be produced by Applicants belonging to Scheduled Castes or Scheduled Tribes in support of Claim)

This is to certify that Shri / Smt. / Kum* _____ Son / Daughter* of _____ of village / town* _____ District / Division* _____ of State / Union Territory* _____ belongs to the _____ Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe* under :

- The Constitution (Scheduled Caste) / (Scheduled Tribes) Order, 1950.
- The Constitution (Scheduled Caste) (Union Territories) Order, 1951.
- The Constitution (Scheduled Tribes) (Union Territories) order, 1951 (as amended by the Scheduled Caste and Scheduled Tribes Lists Modification), Order, 1956. The Bombay Re-Organisation Act 1960, The Punjab Re-Organisation Act, 1966, The State of Himachal Pradesh Act, 1970, The North Eastern Areas Re-Organisation Act, 1971, and the Scheduled Caste / Scheduled Tribes Order (Amendment) Act, 1976.
- The Constitution (Jammu and Kashmir) Scheduled Caste / Scheduled Tribe Order, 1956.
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
- The Constitution (Dadra and Nagar Haveli) Scheduled Castes / Scheduled Tribes Order, 1962.
- The Constitution (Pondicherry) Scheduled Castes Order, 1964.
- The Constitution Scheduled Tribes (Uttar Pradesh) Order, 1967.
- The Constitution (Goa, Daman and Diu) Scheduled Castes / Scheduled Tribes Order, 1968.
- The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- The Constitution (Sikkim) Scheduled Caste / Scheduled Tribes Order, 1978.
- The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.
- The Constitution (SC) Orders (Amendment) Act, 1990.
- The Constitution (ST) Orders (Amendment) Act, Ordinance 1991.
- The Constitution (ST) Orders (Second Amendment) Act, 1991.
- The Constitution (ST) Orders (Amendment) Ordinance, 1996.

2. Application in the case of Scheduled Caste / Scheduled Tribe Persons who have migrated from One State / Union Territory Administration.

This certificate is issued on the basis of Scheduled Caste / Scheduled Tribe certificate issued to Shri / Smt. / Kum* _____ Father / Mother of Shri / Smt. / Kum _____ of Village / town in District / Division* _____ of State / Union Territory _____ who belongs to the _____ Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe * in State / Union Territory * _____ issued by the _____ (Name of prescribed authority) vide their No. _____ dated _____.

3. Shri / Smt. / Kum.* _____ and or his / her* family ordinarily reside(s) in village / town* _____ of _____ District / Division of State / Union Territory of _____ Place _____ State / Union Territory of _____

Signature _____

Designation _____

(With seal of office) _____

(*). Please delete the words which are not applicable (*). Please quote specific presidential offer

(*). Delete the Paragraph which is not applicable. (*)

Please Note: The term *Ordinarily resides* used will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

List of Authorities empowered to issue caste / tribe certificates :

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate/additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenues Officers not below the rank of Tehsildar.
4. Sub Divisional Officer of the area where the Applicants and / or his family normally resides.

OBC CERTIFICATE FORMAT

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR
APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kumari _____ son / daughter of _____ of Village/Town _____ in District / Division _____ in the State / Union Territory belongs to the community which is recognised as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. dated _____ *

Shri / Smt. / Kum.* _____ and / or his / her family ordinarily reside(s) in the _____ District / Division of the _____ state / Union Territory. This is also to certify that he/she does not belong to the persons / sections (Creamy layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide Government of India, Department of Personnel and Training O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017*.

Date :

DISTRICT MAGISTRATE /
DY. COMMISSIONER ETC.
(Seal)

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate as OBC.

* As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

PROFORMA FOR DECLARATION TO BE SUBMITTED BY OTHER BACKWARD CLASS

APPLICANTS ALONGWITH THE APPLICATION

DECLARATION

“ I _____ son / daughter of Shri _____ resident of Village / Town / City _____ District _____ State _____ hereby declare that I belong to the _____ (Indicate your sub caste) community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt(SCT) dated 08.09.1993. It is also declared that I do not belong to person / sections (Creamy Layer) mentioned in column 3 of the Scheduled to the above referred Office Memorandum dated 08.09.1993 and its subsequent through O. M. No. 36033/3/2004-Estt(Res) dated 09.03.2004”.

Place : _____

Signature of the Applicants _____

Date : _____

Name of the Applicants _____